

Mid-Southern California Area 09 (MSCA)  
General Service Representatives  
District 1 – Executive Committee Meeting  
Minutes from December 7, 2021 (Rev\_A\_)  
7:00-8:00pm

1) Call to Order

7:00 pm Meeting - opened with moment of silence; Serenity Prayer at 7:10\_\_\_\_\_ pm

2) In Attendance – For Panel 70

Alex W, DCMC

Jeff L, Secretary

Charles A, Registrar

Jim B, Treasurer D1

– For Panel 72

Ramon R, DCMC

Erin W, Alt DCMC

Teri A, Secretary

Charles A, Registrar (continuing)

Dominic R, Treasurer D1

3) District 1 CM Business – Holiday Party in lieu of regular business Committee Meeting

*7-9pm, 2<sup>nd</sup> Thursday in December (12/09/2021)*

*a. Food – Ramon R*

*b. Entertainment (confirming with Chris C)*

*Live Entertainment is now booked – musicians / band fee is \$250.00*

*c. Raffle give away -*

*d. Flyer (Print and online)*

*e. Decorations*

*Decoration's budget is \$50.00*

4) Handoff and other coordination with Panel 72

*Includes orientation, procedures, and other hand-off(s)*

*Such as keys, password accounts, etc.*

*to be given to our next Individual Officers and Committee Chairs*

a) A couple of Names in the CM Minutes from 11/11/21 Elections may be typographically incorrect:

Trisha N, stood for DCM Torrance, not Tricia R [tbd]

Jana\_?\_, stood for Literature, not Jenna\_?\_ [tbd]

b) District 1 & 3 email accounts and future CM Roster: Ramon may to decide to keep our existing District 1 anonymous emails or change to Area09's new custom email names, offering anonymity by email forwarding to hidden emails, (links) which would be setup and managed by Area09's IT staff.

c) How the Committee Meetings (CM) have been run – orientation by Alex

i) CM Agenda draft is discussed and finalized at the Executive Committee Meeting (ECM)

ii) Executive BOD supports the DCMC efforts in general

iii) Hash out potential controversial topics BEFORE they may arise at the CM

d) Mailchimp – Panel 70 has been sending out (2) “email blast” campaigns to (2) audiences per month:

i) DCMC 1<sup>st</sup> week/mo - general announcement(s) and the upcoming CM Agenda

ii) Secretary 3<sup>rd</sup> week/mo - most recent Minutes and other announcements

Note: we are using Mailchimp in lieu of Xerox hardcopies due to Covid-19 Pandemic

e) Bank – BofA, branch near Anza and PCH

Jim, Ramon and Dominic will visit the bank in January for new signature cards / account holders.

Our DCMC has a debit card and doesn't use it much except for minor expenses or if the Treasurer is unavailable

f) Hybrid Equipment – Alex was using her own video equipment and borrowed some audio equipment.

Panel 72 will decide whether to create an IT Committee and establish their own budget for hardware, create a new commitment for operation and setup, or assign the task to the Website Committee since they are already technically capable.

Per Alex W: District 1 & 3 hybrid GSR participation is growing whereas other service-oriented groups such as H&I in the South Bay are downsizing in monthly attendance.

- g) Panel 70 Minutes – in the next Panel, DCMC Ramon may ask our District Officers (Exec Board) to submit written reports to our Secretary Teri A for efficiency, accuracy and easier record keeping.
- h) Roberts Rules of Order – Panel 72 may wish to consult a preexisting “shorthand” version e.g., often used by PRAASA, Western Conference, for their Parliamentary Rules while they conduct events.
- i) Announcement(s) by Alex W
  - i) Every 3<sup>rd</sup> Thursday there will be a Zoom “Service Manual” Workshop
  - ii) We will cohost the FORO in July 2022, planning should start in February
  - iii) Alex created a “Book of Resolutions” itemizing all previous Motions.  
The Website Committee posted various revisions of it on our website.  
Panel 72 may wish to continue the effort.
- j) Districts 1 & 3 are not combined into one larger Combined District per Motions passed by Panel 70. However, for all intensive purposes, we are acting as though we are “combined” as per Responsibility Pledge, etc. We still have (2) Treasurers in case District 3 ever wants to go back to being on their own.
- k) Agenda Outline – Teri and Ramon may choose a simpler outline going forward.  
Jeff gave Teri backup copies of Minutes going back several Panels including Panel 62, 64, 68, 70.  
We do not have archive copies of the entire Panel 66.

5) Open discussion on any questions and comments from the floor:

PRAASA in-person March 2022 is now cancelled. It will be held on Zoom only.

6) Meeting to adjourn by 8:00pm - meeting adjourned at \_\_8:05\_\_\_\_ with the Responsibility Pledge  
Respectfully submitted by: Jeff L, District 1 Secretary